

**Everett School Employee Benefit Trust
Agenda
Tuesday, August 24, 2016
Community Resource Center
Port Gardner Room B
2:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the June 15, 2016 and August 9, 2016 Meetings**
- 4. Trust Audit Update – Darla Vanduren**
- 5. Wellness Program Update – Shelly Henderson**
 - Monthly report
- 6. Consultant Report – Sean White**
 - Proposed plan renewals and rates for upcoming fiscal year
- 7. Legal Counsel Representation – Molly Ringo**
- 8. Upcoming September Agenda Items**
 - ✓ Finalize upcoming fiscal year plans and rates with consultant (Sean)
 - ✓ Approve annual budget (Trustees)
 - ✓ Open enrollment materials are prepared by the Benefits Department (Randi)
 - ✓ Review and approval of audit by independent auditor (Darla)
 - ✓ United Healthcare claims data and appeals results (Sean)
- 9. Other**
- 10. Adjournment**

Next Meeting
September 14, 2016 – 4:00-6:00 p.m.
CRC – Port Gardner Room B